



Internship Offer Letter

To:

Harshita Verma

On behalf of Bits PanIndia, I am excited to extend an offer to you for an internship position within our IT department. This position is located in Gurugram, Haryana. The position is for a Web developer.

This position is scheduled to begin as soon as possible and will be a six-month paid internship opportunity. This position will pay depending on your work progress. Please be sure to bring Resume, ID Proof and mark sheet copy with you on your first day to complete your profile.

This offer letter represents the full extent of the internship offer and changes to this agreement may only be made in writing. If you have any questions about this offer, please contact Amrita in our recruiting department. Please review this letter in full, and sign and submit it to confirm your acceptance of the position on your joining date. We look forward to having you begin your career at Bits PanIndia and wish you a successful internship.

Welcome to our team!

For BITS PANINDIA

Director

Documents required:

Kindly bring the below mentioned documents for documentation.

- Identity & Address Proof: Aadhar & PAN Card copy.
- Highest Education Certificate.
- 1 Passport Size photograph.
- Signed copy of this letter to confirm your acceptance to this offer.

Sincerely,
Amrita
HR
Bits PanIndia

I, Harshita Verma, accept the above offer and will begin the internship position on:-

Date:

Signature: